

Benevolent Bond, LLC Application for Employment

All prospective employees will receive consideration without discrimination because of race, color, creed, age, natural origin or handicap. All information provided herein will be kept confidential.

PERSONAL INFORMATION

Last Name	First	Middle	Date
Street Address			Home
Phone			
City, State, Zip Code			Business
Phone			

Emergency contact (person not living with you)

Have you ever applied for employment with this Agency? Yes No

How many hours a week are you available for work?

Are you legally eligible for employment in the United States? _Yes No

How long have you live in Pennsylvania? _____

How did you learn of our organization? Newspaper Ad Agency employee
Other _____

Are you willing to work: _____Evenings? _____Weekends?

Position applying for: _____

EDUCATION:

School Name Location of School Course of Study/ Years
Diploma

Degree

College:

Vo-Tech or Trade:

High School:

Other:

Employment:

List the last five years employment history, starting with the most recent employer.

1. Company Name:

Telephone:

Address:

Dates of Employment:

From To

City State Zip Code

Starting Pay:

Job Title and Describe your work:

Reason for leaving:

2. Company Name:

Telephone:

Address:

Dates of Employment:

From To

City State Zip Code

Starting Pay:

Job Title and Describe your work:

Reason for leaving:

3. Company Name:

Address:

Telephone:

Dates of Employment:

From

To

City

State

Zip Code

Starting Pay:

Job Title and Describe your work:

Reason for leaving:

APPLICATION FOR EMPLOYMENT

Was your last name different from your present name during the above listed jobs?

Yes _____ No

If yes, what was your name?

Are you currently employed? Yes

No

Do you have reliable transportation? Yes

_No

PROFESSIONAL REFERENCES:

Persons who can furnish information about job performance

1. Name:

Telephone:

Fax: _____

Address:

2. Name:

Telephone:

Fax: _____

Address:

3. Name:

Telephone:

Fax: _____

Address:

GENERAL:

Have you ever been convicted of a crime in the past 5 years, barring employment in a Home Care and community support Agency? Yes _____ No

Conviction will not necessarily disqualify an applicant from employment.

If yes, describe in full:

Are you capable of performing the job set forth in the job description? Yes _No
If you answered No, which job requirement can you not meet?

APPLICATION FOR EMPLOYMENT

CREDENTIALS/SPECIALIZED SKILLS & QUALIFICATIONS/EQUIPMENT OPERATED

List all states in which licensed giving registration and expiration date. Summarize special job-related skills and qualification acquired from employment or other experience.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand, that, if employed, falsified statements on this application SHALL BE GROUNDS FOR DISMISSAL.

I Authorize complete investigation of all statements contained herein and hereby give my full permission for the Agency to contact and fully discuss my background and history with all persons and entities listed above to give the Agency any and all information concerning my previous employment and any information they may have, and release all former employees and others listed above from all liability for any damage that may result from furnishing the same to the Agency.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time for any lawful reason, without prior notice and with or without cause.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period shall inquire as to whether or not applications are being accepted at that time.

DATE:

SIGNATURE